



Application Form for External Applicants

Personal information (confidential)

Application for employment	
Return this form to:	Job Ref No:
Position applied for:	
Personal details	
Title:	
Name:	
Address:	
Email:	
Telephone (landline):	
Telephone (mobile):	
Mobile:	
National Insurance No:	
Do you have a current right to work in the UK?	
If no, please provide details.	
Education	
Please provide your education history here:	

Schools/Colleges/University	Qualification gained

Employment history

Name and address of employer(s)	Job title and main duties	Date of departure and reason for leaving

Please note here any other employment that you would continue with if you were to be successful in obtaining this role:

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Please account below the reasons for all employment gaps (where applicable):

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References

Please note here the names, company name (where applicable) and addresses of two persons from whom we may obtain both work and character references

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Please note here any membership/qualifications you hold with British Gymnastics or other relevant authorities:

Personal development

Please include any courses, voluntary work, or responsibilities you have obtained that you consider relevant, with outcomes where applicable:

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Disclosure and Barring Service

Do you hold a current DBS certificate? Yes / No

Details of endorsements (if none, please insert "N/A").

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Data protection statement

All the information collected in this form is necessary and relevant to the performance of the job applied for. We will use the information provided by you on this form, by the referees you have noted, and the governing bodies with whom we may undertake to verify your qualifications with, for

recruitment purposes only. The Company will treat all personal information with the utmost confidentiality and in line with current data protection legislation.

Should you be successful in your application, the information provided, and further information which will be gathered at the relevant time, will be subsequently used for the administration of your employment and in relation to any legal challenge which may be made regarding our recruitment practices.

For more information on how we use the information you have provided, please see our privacy notice for job applicants which is [\(Add privacy notice here\)](#)

Declaration

I confirm that the above information is complete and correct and that any untrue or misleading information will give my employer the right to terminate any employment offered. I understand that any offer of employment is subject to the Company being satisfied with the results of series of relevant checks including references, eligibility to work in the UK, criminal convictions, probationary period (in line with the operation of the Equality Act 2010).

Applicant & Parent/Guardian (if under 18 years) Signed:

Applicant:

Parent/Guardian:

Name & Contact details:

You may use a separate sheet to include more information on any of the above questions if necessary, marking subject clearly.