

join
our
team



Basingstoke Gymnastics Club

About Us

Basingstoke Gymnastics Club is a charity run club and one of the leading centres in the South of England. We provide a variety of classes to cater for all ages, needs and abilities. Our club is recognised across the country for its fantastic, fully equipped, state-of-the-art facility and the huge range of opportunity it brings to the community.

We are what most would call home, encouraging children and adults to have fun, get active, be happy, healthy and enhance their overall wellbeing through the movement of gymnastics. Always striving for excellence and creating positive learning environments in fulfilling every member's maximum potential.

Safeguarding statement: "British Gymnastics is committed to safeguarding children and ensuring all young people have a positive experience in the sport. Anyone recruited to work or volunteer for the organization must be fully committed to these values"



Club Welfare Officer

Job Role & Responsibilities

Contract Type: Volunteer

Line Manager: Lead Club Welfare Officer

Reference Number: 101WO

The candidate for the Club Welfare Officer role will work alongside our growing team of passionate and dedicated Club Welfare Officers. The role and responsibilities of the Club Welfare Officer are:

- Assist the club to put in place policies and implementation plans for safeguarding and promoting welfare of young people.
- Be the first point of contact for club staff and volunteers, young people and parents for any issue concerning safeguarding, poor practice or potential/alleged abuse
- Ensure that all incidents are correctly reported and referred out in accordance with British Gymnastics guidelines
- Ensure that all relevant club members access appropriate safeguarding training
- Ensure that British Gymnastics procedures for recruitment of staff and volunteers are followed and all appropriate existing staff or volunteers have up-to-date Disclosure and Barring Service (DBS) disclosures
- Maintain local contact details for Children's Social Care Services, the Police and Local Safeguarding Children Boards (LSCB)
- Ensure that codes of conduct are in place for club staff and volunteers/officials, young people and parents
- Ensure confidentiality is maintained and information is only shared on a genuine 'need to know' basis

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Our Team and You

Our Basingstoke Gymnastics Club employees are expected to:

- Have the safeguarding and welfare of children and vulnerable people at the forefront of all decisions.
- Have self-motivation and the ability to motivate others.
- Have the suitability and enjoy working with children.
- The desire to learn and continually develop.
- Be able to take initiative but appreciate and respect our whole team.
- Always have fun and share their passion for gymnastics throughout the club.

The candidate is expected to:

- Be confident in liaising with parents and members.
- Have excellent communication skills.
- Be an experienced and skilled team worker.
- Be adaptable, flexible and show care in all aspects of the role.
- Have knowledge with Microsoft Office (Teams, Outlook, Word, Excel)
- Be available for evenings and weekends

How to Apply

To find out more information about the role or to apply please fill out the application form attached and send to amy.woods@basingstokegym.co.uk

